

The Mid-Ohio Educational Service Center Board of Governors met for the Organizational Meeting on Tuesday, January 12, 2016 at 6:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order  
President Pro Tempore Dennis Leader called the organizational meeting to order.
2. Oath of Office for New Members  
Treasurer Earnest administered the Oath of Office to Dick Prater, Marge Prater Kyle Swigart and Doug Theaker.
3. Roll Call  
Treasurer Earnest called the roll.  
Present: Dixon, D. Prater, M. Prater, Swigart, Theaker, Leader
4. Recognition of Guests  
A. Howard Koons
5. Pledge of Allegiance
6. Appointment of Vacant Seat  
Motion by Mr. Theaker, seconded by Mr. Prater to appoint Howard Koons to fill the vacant seat on the Mid-Ohio ESC Governing Board for a two year term, commencing on January 1, 2016 and expiring on December 31, 2017.  
Vote: Six yeas
7. Oath of Office for Appointed Seat  
Treasurer Earnest administered the Oath of Office to Howard Koons.
8. Selection of President  
Nominations for President:  
Mr. Theaker, seconded by Mrs. Dixon, placed the name of Dennis Leader in nomination for President.

President declared the nominations closed.

Motion by Mr. Theaker, seconded by Mr. Prater, that Dennis Leader be elected President for 2016.

Vote: Seven yeas

9. Selection of Vice President  
Nominations for Vice-President:  
Mr. Leader, seconded by Mr. Prater, placed the name of Mary Dixon in nomination for Vice-President.

President declared the nominations closed.

Mary Dixon was elected Vice-President for 2016.

Vote: Seven yeas

10. Oath of Office for President and Vice-President  
Treasurer Earnest administered the Oath of Office to the new President and Vice-President.

**President for 2016 presides from this point forward.**

11. Regular Meeting Dates and Times  
Motion by Mr. Prater, seconded by Mr. Swigart to establish the regular meetings on the 2<sup>nd</sup> Tuesday of the month at 12:00 noon at Mid-Ohio Educational Service Center and special meetings as needed.

Vote: Seven yeas

12. Appointments  
Motion by Mrs. Dixon, seconded by Mr. Koons to approve the following appointments:

1. The OSBA Legislative Liaison – Dennis Leader
2. The OSBA Student Achievement Liaison – Marge Prater
3. Records Disposal Commission (position normally held by Board President, Superintendent and Treasurer) – Dennis Leader

Vote: Seven yeas

## **SUPERINTENDENT RECOMMENDATIONS:**

### **Routine Business**

13. Establish Commission Service Fund  
The Service Fund is used for the payment of expenses for Board members to conduct Board Business. The Board Service is recommended to be established at a level permitted by O.R.C. 3315.15 (\$20,000).
14. GASB 34 Reporting Format  
That the Board authorize the Treasurer to prepare cash basis GASB 34 look-alike statements for the fiscal year ending June 30, 2016.

15. Annual Memberships  
That the Board approve the annual memberships in OSBA (Ohio School Boards Association), AESA (Association of Educational Service Agencies), and OESCA (Ohio Educational Service Center Association).
  
16. Legal Counsel  
That the Board approve the following law firms to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2016:
  - A. Bricker and Eckler, LLP
  - B. Chester L. Sumpter & Associates, LLC
  - C. McGown & Markling Co, L.P.A.
  - D. Renwick, Welsh & Burton
  - E. Squire Patton Boggs (US) LLP
  
17. Board of Governors Annual Compensation  
Board will establish the annual pay for meetings and mileage equal to the maximum allowable compensation permitted by law.
  
18. Standing Authorizations  
The list below contains routine items to meet state requirements and/or to facilitate carrying on Mid-Ohio Educational Service Center business.
  - A. Invest Interim and Inactive Funds  
Recommend that the Board of Governors authorize the Treasurer to invest all interim (not to exceed \$10 million) and inactive funds (not to exceed \$5 million) at the most productive interest rate, per board policy, when funds are available.
  
  - B. Payment of Bills  
Authorize the Treasurer to pay all bills within the limits of the appropriation and funds are available as bills are received and when the merchandise has been received in good condition.
  
  - C. Transfer of Funds  
Recommend that the Board of Governors authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board of Governors Meeting.
  
  - D. Advertise for Bids  
Authorize the Treasurer to advertise for bids as specified by law.
  
  - E. Compliance Officers  
Recommend that Director of Human Resources and Director of Operations be appointed as Compliance Officers.

## Standing Authorizations (Con't)

- F. Professional Meetings  
Recommend the Superintendent approve employee attendance at in-state professional meetings in an amount not to exceed the limits in the Annual Appropriations.
- G. Federal Funds/Grants  
Authorize the Superintendent be approved to apply for any funds or grants as appropriate and administer all federal programs in compliance with local, state and federal regulations.
- H. Contracts  
Authorize the Superintendent to enter into contracts with providers in amounts not to exceed \$2,000 per contract.
- I. Purchasing Agent  
Recommend that the Board of Governors authorize the Superintendent to serve as purchasing agent for the Mid-Ohio ESC to make purchases within the limits of the appropriation measures.
- J. Mileage Reimbursement Rate  
Establish mileage reimbursement rate for all Mid-Ohio ESC employees as prescribed by the Internal Revenue Service.
- K. Official Newspaper of Mid-Ohio Educational Service Center  
The Board approve the Mansfield News Journal as the official newspaper of general circulation for Mid-Ohio ESC.
- L. Authorizing Superintendent to Hire Staff Between Board Meetings

### RESOLUTION

1. To authorize the Superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this board, and to acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this board; provided however, that upon ratification by this board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
2. Nothing in this resolution shall require the Board of Governors to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or board policy.
3. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 12, 2016 and remain in effect until the Organizational Meeting of 2017.

Standing Authorizations (Con't)

M. Authorizing Superintendent to Accept Resignations

RESOLUTION

1. To authorize the Superintendent, on behalf of this board, to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
2. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 12, 2016 and remain in effect until the Organizational Meeting of 2017.

Motion by Mr. Koons, seconded by Mr. Swigart to approve the following Routine Business Items:

Vote: Seven yeas

19. Adjournment

Motion by Mrs. Dixon, seconded by Mr. Prater to adjourn the Organizational Meeting. Vote: Seven yeas  
The President declared the meeting adjourned at 6:20 p.m. at the Mid-Ohio Educational Service Center.

The Mid-Ohio Educational Service Center Board of Governors met for the regular session on January 12, 2016 at 6:20 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President called the January meeting to order at 6:20 p.m.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Koons, D. Prater, M. Prater, Swigart, Theaker, Leader

3. Recognition of Guests

4. Approval of Minutes

The President called for corrections and a motion to approve:

Motion by Mr. Theaker, seconded by Mrs. Prater, to approve the December 8, 2015 regular meeting minutes.

Vote: Seven yeas

5. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Prater, seconded by Mr. Koons to adopt the agenda.

Vote: Seven yeas

6. Reports

A. Board Members

B. Superintendents

1) January Board Recognition Month

2) Mid-Ohio ESC Resource Manual

3) 2016 Housekeeping Issues

7. Financial Report

A. November 2015 Financial Report

Motion by Mr. Theaker, seconded by Mr. Koons to adopt the Financial Report.

Vote: Seven yeas

## SUPERINTENDENT RECOMMENDATIONS

### 10. Operational Action

#### A. Purchased Service Agreements:

That the Board approve the following purchased service agreements:

On behalf of Mid-Ohio ESC:

- 1) Addendum for ProCare Therapy for speech and language therapy services, from January 4, 2016 through May 27, 2016 to provide leave coverage in multiple districts.

#### B. Agreement for Service – Shelby City Schools

That the Board approve the agreement with Shelby City Schools for Mid-Ohio ESC to provide Title I services for the 2015-2016 school year.

#### C. Agreement for Service – Crestline Exempted Village Schools

That the Board approve the agreement with Crestline Exempted Village Schools for Mid-Ohio ESC to provide speech and language therapy services up to six (6) hours per week for the 2015-2016 school year.

#### D. Agreement for Service – Crestline St. Joseph School

That the Board approve the agreement with Crestline St. Joseph School for Mid-Ohio ESC to provide speech and language therapy services up to four (4) hours per week for the 2015-2016 school year.

#### E. Agreement for Service- Galion City Schools

That the Board approve the agreement with Galion City Schools for Mid-Ohio ESC to provide speech and language therapy services up to four (4) hours per week for students attending program at Northmor Local Schools for the 2015-2016 school year.

#### F. Agreement for Service – Buckeye Central Local Schools

That the Board approve the agreement with Buckeye Central Local Schools for Mid-Ohio ESC to provide speech and language therapy services as needed up to 37.5 hours per week to provide leave coverage for the 2015-2016 school year.

#### G. Next Generation Agreement

That the Board approve the business associate agreement between Mid-Ohio ESC, a Stark County Consortium member, and Next Generation Enrollment, Inc. to provide services related to the Affordable Care Act (ACA).

Operational Action (Con't)

H. Resolution of Appointments to Pioneer CTC

That the Board approve the resolution of appointments to Pioneer Career & Technology Center.

- 1) Mary Dixon for a three (3) year term, commencing on January 1, 2016 and expiring on December 31, 2018.
- 2) Bill Hope for a three (3) year term, commencing on January 1, 2016 and expiring on December 31, 2018.
- 3) Dennis Leader for a three (3) year term, commencing on January 1, 2016 and expiring on December 31, 2018.
- 4) Doug Theaker for a three (3) year term, commencing on January 1, 2016 and expiring on December 31, 2018.

I. Franklin B. Walter Scholarship Award

That the Board approve awarding four (4) student scholarships in the amount of \$500 each, to be presented at the Mid-Ohio ESC Franklin B. Walter Scholarship Award program.

J. Updated Substitute Teacher List

That the Board approve the updated substitute teacher list for the 2015-16 school year.

K. Stark County School Council of Governments (COG)

That the Board approve to offer, exclusive to part-time employees who become eligible for coverage during the Affordable Care Act (ACA) lookback period, the new Stark County Schools Council of Governments (COG) bronze health insurance plan, effective January 1, 2016.

Motion by Mrs. Dixon, seconded by Mr. Prater to approve the Operational Action items.

Vote: Seven yeas

11. Non-Client District Contract – Resolution 01-2016-11

That the Board approve the following non-client district contract with Mid-Ohio ESC for the 2015-2016 school year to provide services at the Futures Program.

Richland County

Clear Fork Valley Local Schools

Motion by Mr. Koons, seconded by Mr. Swigart to approve the Non-Client District Contract.

Vote: Seven yeas



12. Non-Client District Contract – Resolution 01-2016-12  
That the Board approve the following non-client district contract with Mid-Ohio ESC for the 2015-2016 school year to provide services at the Mid-Ohio Preschool.

Seneca County  
Seneca East Local Schools

Motion by Mr. Koons, seconded by Mr. Swigart to approve the Non-Client District Contract.

Vote: Seven yeas

13. Personnel Action

A. Employment Contracts – 2015-2016

That the following personnel contracts be approved effective with the 2015-2016 contract year (\*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

| <u>Name</u>               | <u>Position</u>        | <u>Contract</u> | <u>Length</u> |
|---------------------------|------------------------|-----------------|---------------|
| <u>Administrative</u>     |                        |                 |               |
| Frederick Fastenau        | Educational Consultant | 1 year          | 35 days       |
| <u>Individual Service</u> |                        |                 |               |
| Maranda Hintz             | Title I Teacher        | 1 year          | 97 days       |

B. Supplemental Contracts

That the Board approve the following supplemental contracts:

- 1) Angela Skinner – to provide lead coverage for speech and language therapy services at Buckeye Central for two days at current hourly rate.
- 2) Vanessa Wagner – to support duties specific to Private Residential Treatment Facility at Abraxas School during current Principal’s FMLA leave for an additional six (6) weeks at \$3,000.
- 3) Adrienne Randall – leading the transition period specific to Private Residential Treatment Facility at Abraxas School during current Principal’s FMLA leave for an additional six (6) weeks at \$2,000.
- 4) That the following changes be approved regarding the members serving on the Mid-Ohio ESC LPDC Committee:
  - a. Jim Smith – not to exceed \$300 from January 1, 2016 to June 30, 2016.
  - b. Michelle Patrick, Vice-Chair – not to exceed \$900 from January 1, 2016 to June 30, 2016.
  - c. Christine Rogers – supplemental suspended from January 1, 2016 to June 30, 2016.

Motion by Mr. Theaker, seconded by Mr. Prater to adopt the Personnel Action items.

Vote: Seven yeas

14. Adjournment

Motion by Mr. Prater, seconded by Mrs. Dixon to adjourn. Vote: Seven yeas  
The President declared the meeting adjourned at 7:34 p.m. at the Mid-Ohio Educational  
Service Center.

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President

\_\_\_\_\_  
Treasurer